



FORMS AUTOMATION FOR FACILITY MANAGEMENT PROFESSIONALS

Field2base's award winning field automation software provides the ultimate mobility solution for facilities management organizations still utilizing paper forms in the field.

Maintaining facility inspection records on loose paper forms is an administrative headache, creates time delays and requires multiple steps to process. Paper forms take an excessive amount of time to complete and significantly delay the facilitation of any required post inspections initiatives. Field2Base enables mobile inspectors to use their own familiar forms and **a pen / stylus (and Tablet PC)** just like they always have thus reducing training requirements and increasing early adoption.


- ✓ Convert your exiting paper forms into a digital format with limited end user training.
- ✓ Capture enhanced customer data such as photographs, GPS data, barcodes, signatures, and more.
- ✓ Send captured data immediately to an email address, a web hosted database or your back office system using LAN, Wi-Fi, or Broadband Cellular.
- ✓ Review past inspections to establish trending and enforce quality assurance.
- ✓ Remotely dispatch and complete work order tickets.
- ✓ Set business rules to ensure forms are complete and accurate.

Recreation and Park Department Periodic Safety Inspection Checklist & Report General Workplace			
4. Earthquake Preparedness	Room/Location	Corrective Action	
		Abatement Action(s) Taken	Completion Date
a) Are bookcases and other appropriate items over four feet in height seismically secured?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	1st Floor	Submitted for Evaluation 11/17/2009
b) Have portable machines or equipment have been secured against movement?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA		Submitted for Evaluation Job Order Issued Other
c) Have top-heavy equipment or apparatus been bolted down or secured?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA		
d) Have large and heavy objects been stored at or near the floor?			
e) Is your employee roster (with phone numbers) up-to-date?			

Equipment not securely bolted

Equipment: not Securely bolted


Inspection Photos



Additional Notes

Equipment not Securely bolted

Authorized Signature



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To learn more about our mobile data collection solutions and see a demonstration of how your paper forms can be automated, contact one of our Sales Executives today.

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